

UTILITIES SERVICE BOARD MEETING

January 26, 2004

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Jeff Ehman, Alisa Brown, Dick Eherenman, Tim Henke, Sam Vaught, and ex-officio members Tim Mayer and Tom Micuda. Staff members present: Patrick Murphy, Mike Bengtson, Margaret Dalle-Ave, Tom Staley, Steve Drake, Steve Saulter, Mike Butcher, Mike Hicks, Ed Sherfield, Rebecca Lambert, Vickie Renfrow, Nathan Schulte, and Byron Reinhold. Also present: Hank Hewetson representing Indiana University. (A copy of the sign-up sheet is attached to the minutes.)

ROLL CALL:

6 members present.

MINUTES:

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE MINUTES OF THE JANUARY 12, 2004, MEETING AS PRESENTED. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

CLAIMS:

Board members were presented with two (2) claims – one listed as regular and one listed as accounts payable. (A copy of each list is attached to the minutes.) Board members were also presented with a corrected page 6 of 6 for the accounts payable list. (Copies of both are attached to the minutes.)

Board President Swafford requested an explanation of claim #0430098. Board member Eherenman requested an explanation of claim #0430096. Board members Henke and Vaught requested a report on liability insurance and Workmen's Compensation.

EHRENMAN MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE REGULAR CLAIMS AND THE ACCOUNTS PAYABLE CLAIMS AS FOLLOWS:

REGULAR CLAIMS -

CLAIMS 0490249 THROUGH 0490285 INCLUDING \$227,338.68 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$227,338.68 FROM THE WATER UTILITY; CLAIMS 0430098 THROUGH 0460111 INCLUDING \$246,976.84 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$246,976.84 FROM THE WASTEWATER UTILITY; AND CLAIMS 0470010 THROUGH 0470011 INCLUDING \$2,613,748.99 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$2,613,748.99 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$3,088,064.51.

ACCOUNTS PAYABLE –

CLAIMS 0490172 THROUGH 0490248 INCLUDING \$190,657.90 FROM THE WATER & OPERATIONS FUND FOR A TOTAL OF \$190,657.90 FROM THE WATER UTILITY; CLAIMS 0430063 THROUGH 0430103 INCLUDING \$249,707.60 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$1,688.12 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$251,395.72 FROM THE WASTEWATER UTILITY; CLAIM 0470008 INCLUDING \$1,916.38 FROM THE WASTEWATER/STORMWATER UTILITY FOR A TOTAL OF \$1,916.38 FROM THE STORMWATER UTILITY. TOTAL CLAIMS APPROVED - \$443,970.00.

MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

REPORT ON FIRE EXPENDITURES.

Managerial Accountant Saulter presented Board members with a list of fire related invoices. (A copy of the list is attached to the minutes.) Total fire expenditures paid at meeting of January 12, 2004, were \$241,091.34, and total fire expenditures paid at this meeting were \$155,260.88. This makes a total paid to date of \$396,252.22. This leaves a total available of \$103,747.78 from the \$500,000.00 preliminary insurance that was received. A further report will be presented at the February 9, 2004, meeting.

MONTHLY STATEMENT AGREEMENT – BAUGH ENTERPRISES:

HENKE MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE MONTHLY STATEMENT AGREEMENT – BAUGH ENTERPRISES. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

CONTRACT FOR WATER MAIN INSTALLATION CREDIT – GENTRY HONOURS PHASE 2 SECTION 1:

EHMAN MOVED AND HENKE SECONDED THE MOTION TO APPROVE THE CONTRACT FOR WATER MAIN INSTALLATION CREDIT – GENTRY HONOURS PHASE 2 SECTION 1. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

CONTRACT FOR WATER MAIN INSTALLATION CREDIT – GENTRY HONOURS
PHASE 2 SECTION 2:

EHERENMAN MOVED AND HENKE SECONDED THE MOTION TO APPROVE THE
CONTRACT FOR WATER MAIN INSTALLATION CREDIT – GENTRY HONOURS
PHASE 2 SECTION 2. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

CONTRACT FOR WATER MAIN INSTALLATION CREDIT – GENTRY EAST PHASE 2
SECTION 2:

HENKE MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE
CONTRACT FOR WATER MAIN INSTALLATION CREDIT – GENTRY EAST PHASE 2
SECTION 2. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

CONTRACT FOR WATER MAIN INSTALLATION CREDIT – GENTRY EAST PHASE 2
SECTION 3:

EHERENMAN MOVED AND HENKE SECONDED THE MOTION TO APPROVE THE
CONTRACT FOR WATER MAIN INSTALLATION CREDIT – GENTRY EAST PHASE 2
SECTION 3. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (WHITE).

Board member Eherenman requested that maps of the lot locations be presented in the future
with such requests.

Board member Eherenman requested information on the CBU policy on fire hydrants.

Board member Vaught requested information on the water main installation credit program –
whether or not it is helping to reduce the price of housing, etc.

OLD BUSINESS:

No old business was reported.

NEW BUSINESS:

Assistant City Attorney Renfrow reported that a check was received from a recent short term
loan. This amount will be used to pay the Department of Public Works and the Parks and
Recreation Department for the Utilities Department share of work done on the College Mall
Road project and the Miller-Showers project. This loan can be renewed yearly. Interest for the
first year is 1.67% and could vary each year. The only thing that has to be paid each year is the
interest accumulated. Then the total amount would be due at the end of five years. Anyone with
questions was advised to contact Vickie Renfrow.

SUBCOMMITTEE REPORTS:

No subcommittee reports were presented. There will be a meeting of the Administrative Subcommittee on January 29th and a meeting of the Engineering Subcommittee on February 3rd. A Finance Subcommittee will be scheduled to discuss the Mascon project.

STAFF REPORTS:

Patrick Murphy –

Utilities Director Murphy informed Board members that a committee was formed to study space needs for the Utilities Department and the Civil City. The committee is chaired by John Freeman, and members will include Patrick Murphy, Vickie Renfrow, John Langley, Jim Lang, Steve Saulter, Tim Mayer, Tom Swafford, Chris Clothier, Jamie Brinegar, SuSam Clark, and Rick Routon. Meeting should begin soon. Mr. Murphy will keep Board members of the progress made by this committee.

PETITIONS AND COMMUNICATIONS:

Tom Swafford –

Board President Swafford presented Board members with a list of new Subcommittee assignments for 2004 along with an updated Board member list. (Copies of both lists are attached to the minutes.) Mr. Swafford inquired if any Board members had objections to listing their e-mail address for public information. Hearing none, Board Secretary Whaley was informed to list e-mail address for public view.

Board President Swafford noted that copies of the November financial statements were distributed at this meeting. (Copies of each statement are attached to the minutes.)

Tim Mayer –

Ex-officio member Mayer advised that the Utilities Department needs additional signage because the current signage is confusing for customers. Utilities Director Murphy stated that new signs are being prepared at the present time.

Dick Eherenman –

Board member Eherenman inquired whether or not Utilities Director Murphy was feeling comfortable in his new position. Mr. Murphy replied that he was feeling very comfortable and stated that staff members were very supportive. Mr. Murphy feels that the Utilities Department staff members do an excellent job when performing their duties and often go beyond what is required of them.

ADJOURNMENT:

The meeting was adjourned at 5:52 p.m.

L. Thomas Swafford, President